

**Shri U.P. Arts, Smt M.G. Panchal Science &
Shri V.L. Shah Commerce College, PILVAI**

Awarded as "College with Potential for Excellence" by UGC
(Accredited by NAAC : B Grade)

AT & Po. Pilvai, Ta. Vijapur, Dist. Mehsana, North Gujarat, Pin: 382 850

Ph.: (02763) 289081 Principal : 094288 18102

Website : www.pilvaicollege.com

E-mail : collegepilvai@yahoo.com



Ref. 87/2013-14

Notification of IQAC for the Year 2013-14

Date : 10/6/2013

In order to systematically fulfill the goals and quality enhancement and sustenance of the academic progress of the institution, an Internal Quality Assurance Cell (IQAC) with following members is hereby constituted for the academic Year 2013-14.

1. Chairperson : Dr.S.S.Shah (Principal)
2. Convener : Dr.C.A.Acharya
3. Member : Dr.A.N.Dave (Vice-Principal)
4. Member : Mr.D.J.Shah
5. Member : Mr.H.M.Hinsu
6. Member : Dr.R.R.Panday
7. Member : Dr.H.M.Ant
8. Member : Dr.R.S.Dave
9. Member : Dr.M.R.Pandya
10. Member : Dr.K.A.Patel
11. Member : Mr.A.M.Patel (Administrative Officer)
12. Member : Bhoomi B. Patel (Student Representative)
13. Member : Mahesh S. Chaudhari (Student Representative)
14. Member : Mr.P.P.Vyas (Management Representative)
15. Member : Mr.H.J.Vihol (Alumni)
16. Member : Mr.Vasudev Oza (Alumni)
17. Member : Dr.S.P.Gor(Community Representative)
18. Member : Mr.Virchandbhai V.Patel (Industrialist)
19. Member : Dr.J.R.Shukla (External expert)
20. Member : Dr.K.S.Parikh (External expert)

The IQAC will have a distinct identity within the institution structure and will ensure proper record management through its secretariat.

Date :

Place : PILVAI.



Principal
Principal

Shri U. P. Arts, Smt. M.G. Panchal Science &
Shri V. L. Shah Commerce College, PILVAI

Shri U. P. Arts, Smt. M. G. Panchal Science &
Shri V. L. Shah Commerce College, Pilvai

IQAC MINUTES

Year 2013-2014



Web Site:-www.pilvaicollege.org

Minutes of the Meeting-I of 2013-14 held on 02nd July 2013

Venue: Meeting Room,

Date: 02/07/2013

Time: 11:30 - 01:30

Agenda of the Meeting - I

1. To welcome the newly appointed members of IQAC.
2. To review and confirm the minutes of the last meeting
3. To review results of College Results in University Examinations.
4. To implement semester and CBCS pattern
5. To review the CPE Scheme and other UGC Schemes
6. To modify the examination pattern and internal marking pattern as per new semester and CBCS pattern
7. Increase research facilities for teachers and research students
8. Enhance research environment by promoting research activities of teachers.
9. To prepare plan of action for preparation of SSR for NAAC accreditation.
10. To review progress of the institution during last academic year 2012-13.
11. To prepare and submit AQAR.
12. To create awareness among the faculty members about NAAC and AAA.

Member Present:

1. Chairperson : Dr.S.S.Shah (Principal)
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3. Member : Dr.A.N.Dave (Vice-Principal)
4. Member : Mr.D.J.Shah
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15. Member : Dr.S.P.Gor (Community Representative)
16. Member : Mr.Virchandbhai V.Patel (Industrialist)
17. Member : Dr.J.R.Shukla (External expert)

Member Absent:

1. Member : Dr. R. R. Panday
2. Member : Mr. Vasudev Oza (Alumni)
3. Member : Dr. K. S. Parikh (External expert)

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1: To welcome the newly appointed members of IQAC.

- ✦ The IQAC coordinator welcomed the members who newly appointed by the principal.

Agenda Item 2: Review of the Earlier Meeting:

- ✦ The coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members.

Agenda Item 3 : To review results of College Results in University Examinations.

- ✦ The committee reviewed the University Exam results of Sem 2, 4 and 6 presented by the Principal and expressed satisfaction over it. The committee also gave valuable suggestions for improvement.

Agenda Item 4 : To implement semester and CBCS pattern

- ✦ The committee discussed the plan and challenges of newly implemented semester system and CBCS patterns. The committee expressed satisfaction over the implementation of it.

Agenda Item 5 : To review the CPE Scheme and other UGC Schemes

- ✦ The IQAC reviewed the CPE and other College Development Schemes of UGC and expressed satisfaction over expenditure incurred.

Agenda Item 6 : To modify the examination pattern and internal marking pattern as per new semester and CBCS pattern.

- ✦ The IQAC decided to implement the new internal marking pattern. 20 marks for internal test and 10 marks for seminar/ workshop/ assignment/ attendance in each subject were decided to give students.

Agenda Item 7 : Increase research facilities for teachers and research students.

- ✦ The committee decided to facilitate researchers with sophisticated equipments like AAS, HPLC, FTIR, MICROWAVE Synthesizer, etc. and provided internet facility.

Agenda Item 8 : Enhance research environment by promoting research activities of teachers.

- ✦ The IQAC unanimously resolved to promote and encourage teachers for publishing research papers, attending seminars & workshops, applying for recognized research guides and applying for MRP to various funding agencies for creating research environment in the institute.

Agenda Item 9: To prepare plan of action for preparation of SSR for NAAC accreditation.

✦ The IQAC has unanimously resolved to go for NAAC reaccreditation in second cycle. It is also decided to prepare plan of action for preparation of SSR. For this purpose, the responsibility is given to the Principal and IQAC Coordinator.

Agenda Item 10 :To review progress of the institution during last academic year 2012-13.

✦ The IQAC revised the progress of institution during academic year 2012-13 and expressed satisfaction over the work done by the institution.

Agenda Item 11 :To prepare and submit AQAR.

✦ The committee reviewed the activities and progress of institution for the academic year 2013-14 and authorized the IQAC coordinator to prepare AQAR and submit it to NAAC in time.

Agenda Item 12 :To create awareness among the faculty members about NAAC and AAA.

The IQAC decided to arrange seminar and expert talk for creating awareness among the faculty members and students about NAAC and AAA.

Minutes of the Meeting - II of 2013-14 held on 11th November 2013

Venue: Meeting Room,

Date: 11/11/2013

Time: 11:30am - 01:30pm

Agenda of the Meeting - II

1. To review and confirm the minutes of the last meeting
2. To review SSR and final preparation of NAAC Peer Team Visit.
3. Enrich library by adding new reference books/ journal/periodicals /e-resources.
4. To motivate teachers for using more AV aids in teaching
5. To organize various Faculty/student Development Programme under CPE Scheme.
6. Encourage faculties to write study materials for the students.
7. To organize various co-curricular extracurricular activities for students.
8. Organize workshop for surrounding higher secondary school teachers

Member Present:

1. Chairperson : Dr.S.S.Shah (Principal)
2. Convener : Dr.C.A.Acharya
3. Member : Mr.D.J.Shah
4. Member : Mr.H.M.Hinsu
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15. Member : Dr.S.P.Gor(Community Representative)
16. Member : Mr.Virchandbhai V.Patel (Industrialist)
17. Member : Dr.K.S.Parikh (External expert)

Member Absent:

1. Member : Dr A. N. Dave
2. Member : Mr. Mahesh S. Chaudhari (Student Representative)
3. Member : Dr.J.R.Shukla (External expert)

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1 : To review and confirm the minutes of the last meeting

- ✦ The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 2 : To review SSR and final preparation of NAAC Peer Team Visit.

- ✦ The committee reviewed the SSR and final preparation of NAAC Peer Team Visit and expressed satisfaction over the work done by the institution.

Agenda Item 3: Enrich library by adding new reference books/ journal/periodicals /e-resources.

- ✦ The committee decided to enriched library by purchasing reputed research journals, reference books and INFLIBNET facility.

Agenda Item 4: To motivate teachers for using more AV aids in teaching

- ✦ To increase the use of AV aids, IQAC decided to train teaches by organizing workshops.

Agenda Item 5: To organize various faculty/student development program under CPE Scheme.

- ✦ The IQAC chock up plan to organize various Faculty/Student Development Programmes under CPE Schemes.

Agenda Item 6: Encourage faculties to write study materials for the students.

- ✦ To improve results and performance of students in University Examination, the committee decided to encourage teachers to provide study materials.

Agenda Item 7 : To organize various co-curricular extracurricular activities for students.

- ✦ The IQAC has decided to increase co-curricular & extracurricular activities for the overall development of the student. Committee also decided to give promote departmental activities.

Agenda Item 8 : Organize workshop for surrounding higher secondary school teachers

- ✦ As part of social and academic responsibility and maximum utilization of infrastructure. The IQAC has decided to organize computer training workshop for surrounding higher secondary school teachers.

Minutes of the Meeting - III of 2013-14 held on 21th April 2014

Venue: Meeting Room,

Date: 21/04/2014 Time: 11:30am - 01:30pm

Agenda of the Meeting - III

1. To review and confirm the minutes of the last meeting
2. To review the CPE Scheme and other UGC Schemes
3. To review account of Jubilee Scheme
4. To renovate and develop science laboratories under the BSR Scheme of UGC.
5. To submit accounts of various construction/renovation projects sanctioned by UGC under Development Grant and Merged Scheme during 11th plan period
6. To organize computer training workshops for teaching and nonteaching staff.
7. To prepare academic calendar for the next year 2014-15
8. To review report of the NAAC Peer Team and set strategies accordingly
9. To discuss the Admission Process for the next academic year.
10. To review the accounts of last year and prepare budget for the next year.

Member Present:

1. Chairperson : Dr.S.S.Shah (Principal)
2. Convener : Dr.C.A.Acharya
3. Member : Dr. A. N. Dave(Vice Principal)
4. Member : Mr.D.J.Shah
5. Member : Mr.H.M.Hinsu
6. Member : Dr. R. R. Panday
7. Member : Dr.H.M.Ant
8. Member : Dr.R.S.Dave
9. Member : Dr.M.R.Pandya
10. Member : Dr.K.A.Patel
11. Member : Mr.A.M.Patel (Administrative Officer)
12. Member : Bhoomi B. Patel (Student Representative)
13. Member : Mr. Mahesh S. Chaudhari (Student Representative)
14. Member : Mr.P.P.Vyas (Managemant Representative)
15. Member : Mr.H.J.Vihol (Alumni)
16. Member : Mr. Vasudev Oza (Alumni)
17. Member : Dr.K.S.Parikh (External expert)
18. Member : Dr.J.R.Shukla (External expert)

Member Absent:

1. Member : Dr.S.P.Gor (Community Representative)
2. Member : Mr.Virchandbhai V.Patel (Industrialist)

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1 : To review and confirm the minutes of the last meeting

- ✦ The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 2:To review the CPE Scheme and other UGC Schemes

- ✦ The IQAC reviewed the CPE scheme and expressed satisfaction over the implementation of the scheme. The committee also decided to submit audited accounts and final report to UGC of the CPE Scheme.

Agenda Item3 :To review account of Jubilee Scheme

- ✦ The Committee expressed satisfaction over the construction work of Seminar hall, Canteen and CC Roads under Jubilee Scheme and decided to submit audited accounts to get completion certificate from UGC.

Agenda Item4:To renovate and develop science laboratories under the BSR Scheme of UGC.

- ✦ The IQAC decided to renovate and develop science laboratories under BSR scheme The work of renovation and development of grant is going on.

Agenda Item5:To submit accounts of various construction/renovation projects sanctioned by UGC under Development Grant and Merged Scheme during 11th plan period

- ✦ The Committee decided to submit audited accounts of various construction/renovation projects by UGC under CDG/ merged scheme. During 11th plan period and get Completion Certificate from UGC.

Agenda Item 6:To organize computer training workshops for teaching and nonteaching staff.

- ✦ To make teachers skilled toward their computer ability the IQAC decided to arrange various workshops for teaching and nonteaching staff.

Agenda Item 7 : To prepare academic calendar for the next year 2014-15

- ✦ The Committee prepared and passed the academic calendar for the year 2014-15.

Agenda Item 8: To review report of the NAAC Peer Team and set strategies accordingly

- ✦ The IQAC reviewed report of the NAAC Peer Team and decided to plan the institutional strategies accordingly for the upcoming years.

Agenda Item 9: To discuss the Admission Process for the next academic year.

- ‡ The IQAC discussed and expressed satisfaction over present admission process and decided to done it for next academic year as per rules and regulations of University and State Government.

Agenda Item10: To review the accounts of last year and prepare budget for the next year.



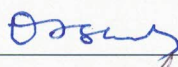
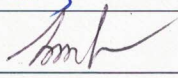

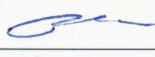


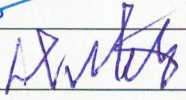
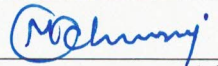
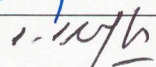
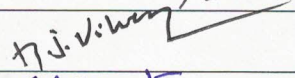
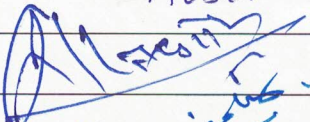
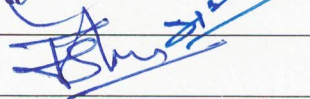
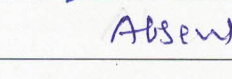
- ‡ The IQAC reviewed accounts of year 2013-14 and prepared budget of the institution for the next year 2014-15.

Attendance of the Meeting - I of 2013-14 held on 02nd July 2013

Venue: Meeting Room,

Date: 02/07/2013

Time: 11:30 - 01:30

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2.	Convener : Dr.C.A.Acharya	
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**Uttar-Purva Gujarat Uchcha Kelavani Mandal, PILVAI
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At & Po:- Pilvai, Ta. Vijapur, Dist Mehsana, North Gujarat Pin Code 382850
Accredited with A-Grade' (CGPA 3.01) by NAAC: A Grade (CGPA 3.04) in AAA By KCG CPE(2nd Phase) Status Awarded By UGC
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
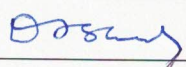
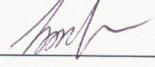
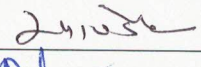
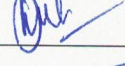
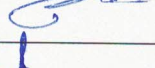
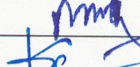

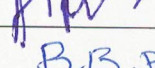
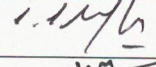
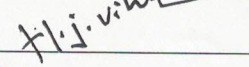
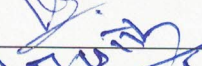
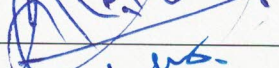

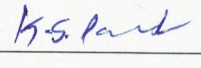
✚ The IQAC decided to arrange seminar and expert talk for creating awareness among the faculty members and students about NAAC and AAA.

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Time: 11:30am - 01:30pm

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12.	Member : Bhoomi B. Patel (Student Representative)	B.B. Patel
13.	Member : Mahesh S. Chaudhari (Student Representative)	Absent
14.	Member : Mr.P.P.Vyas (Managemant Representative)	
15.	Member : Mr.H.J.Vihol (Alumni)	
16.	Member : Mr.Vasudev Oza (Alumni)	
17.	Member : Dr.S.P.Gor(Community Representative)	
18.	Member : Mr.Virchandbhai V.Patel (Industrialist)	
19.	Member : Dr.J.R.Shukla (External expert)	Absent
20.	Member : Dr.K.S.Parikh (External expert)	

**Uttar-Purva Gujarat Uchcha Kelavani Mandal, PILVAI
Managed**



**Shri U P Arts, Smt M G Panchal Science &
Shri V L Shah Commerce College, Pilvai**

At & Po:- Pilvai, Ta. Vijapur, Dist Mehsana, North Gujarat Pin Code 382850
Accredited with A-Grade' (CGPA 3.01) by NAAC: A Grade (CGPA 3.04) in AAA By KCG CPE(2nd Phase) Status Awarded By UGC
Web Site : www.pilvaicollege.org Email: collegepilvai@yahoo.com

Minutes of the Meeting - II of 2013-14 held on 11th November 2013

Venue: Meeting Room,

Date: 11/11/2013

Time: 11:30am - 01:30pm

Agenda of the Meeting - II

1. To review and confirm the minutes of the last meeting
2. To review SSR and final preparation of NAAC Peer Team Visit.
3. Enrich library by adding new reference books/ journal/periodicals /e-resources.
4. To motivate teachers for using more AV aids in teaching
5. To organize various Faculty/student Development Programme under CPE Scheme.
6. Encourage faculties to write study materials for the students.
7. To organize various co-curricular extracurricular activities for students.
8. Organize workshop for surrounding higher secondary school teachers

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1 : To review and confirm the minutes of the last meeting

- ✦ The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 2 : To review SSR and final preparation of NAAC Peer Team Visit.

- ✦ The committee reviewed the SSR and final preparation of NAAC Peer Team Visit and expressed satisfaction over the work done by the institution.

Agenda Item 3 : Enrich library by adding new reference books/ journal/periodicals /e-resources.

- ✚ The committee decided to enriched library by purchasing reputed research journals, reference books and INFLIBNET facility.

Agenda Item 4 : To motivate teachers for using more AV aids in teaching

- ✚ To increase the use of AV aids, IQAC decided to train teaches by organizing workshops.

Agenda Item 5 : To organize various faculty/student development program under CPE Scheme.

- ✚ The IQAC chock up plan to organize various Faculty/Student Development Programmes under CPE Schemes.

Agenda Item 6 : Encourage faculties to write study materials for the students.

- ✚ To improve results and performance of students in University Examination, the committee decided to encourage teachers to provide study materials.

Agenda Item 7 : To organize various co-curricular extracurricular activities for students.

- ✚ The IQAC has decided to increase co-curricular & extracurricular activities for the overall development of the student. Committee also decided to give promote departmental activities.

Agenda Item 8 : Organize workshop for surrounding higher secondary school teachers

- ✚ As part of social and academic responsibility and maximum utilization of infrastructure. The IQAC has decided to organize computer training workshop for surrounding higher secondary school teachers.

Attendance of the Meeting - III of 2013-14 held on 21th April 2014

Venue: Meeting Room,

Date: 21/04/2014

Time: 11:30am - 01:30pm

1.	Chairperson : Dr.S.S.Shah (Principal)	
2.	Convener : Dr.C.A.Acharya	
3.	Member : Dr.A.N.Dave (Vice-Principal)	A. N. Dave
4.	Member : Mr.D.J.Shah	D.J. Shah
5.	Member : Mr.H.M.Hinsu	H.M. Hinsu
6.	Member : Dr.R.R.Panday	R.R. Panday
7.	Member : Dr.H.M.Ant	H.M. Ant
8.	Member : Dr.R.S.Dave	R.S. Dave
9.	Member : Dr.M.R.Pandya	M.R. Pandya
10.	Member : Dr.K.A.Patel	K.A. Patel
11.	Member : Mr.A.M.Patel (Administrative Officer)	A.M. Patel
12.	Member : Bhoomi B. Patel (Student Representative)	B.B. Patel
13.	Member : Mahesh S. Chaudhari (Student Representative)	Mahesh S. Chaudhari
14.	Member : Mr.P.P.Vyas (Managemant Representative)	P.P. Vyas
15.	Member : Mr.H.J.Vihol (Alumni)	H.J. Vihol
16.	Member : Mr.Vasudev Oza (Alumni)	Vasudev Oza
17.	Member : Dr.S.P.Gor(Community Representative)	Absent
18.	Member : Mr.Virchandbhai V.Patel (Industrialist)	Absent
19.	Member : Dr.J.R.Shukla (External expert)	J.R. Shukla
20.	Member : Dr.K.S.Parikh (External expert)	K.S. Parikh

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Minutes of the Meeting - III of 2013-14 held on 21th April 2014

Venue: Meeting Room,

Date: 21/04/2014

Time: 11:30am - 01:30pm

Agenda of the Meeting - III

1. To review and confirm the minutes of the last meeting
2. To review the CPE Scheme and other UGC Schemes
3. To review account of Jubilee Scheme
4. To renovate and develop science laboratories under the BSR Scheme of UGC.
5. To submit accounts of various construction/renovation projects sanctioned by UGC under Development Grant and Merged Scheme during 11th plan period
6. To organize computer training workshops for teaching and nonteaching staff.
7. To prepare academic calendar for the next year 2014-15
8. To review report of the NAAC Peer Team and set strategies accordingly
9. To discuss the Admission Process for the next academic year.
10. To review the accounts of last year and prepare budget for the next year.

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1 : To review and confirm the minutes of the last meeting

✦ The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 2: To review the CPE Scheme and other UGC Schemes

- ✚ The IQAC reviewed the CPE scheme and expressed satisfaction over the implementation of the scheme. The committee also decided to submit audited accounts and final report to UGC of the CPE Scheme.

Agenda Item 3 : To review account of Jubilee Scheme

- ✚ The Committee expressed satisfaction over the construction work of Seminar hall, Canteen and CC Roads under Jubilee Scheme and decided to submit audited accounts to get completion certificate from UGC.

Agenda Item 4 : To renovate and develop science laboratories under the BSR Scheme of UGC.

- ✚ The IQAC decided to renovate and develop science laboratories under BSR scheme. The work of renovation and development of grant is going on.

Agenda Item 5 : To submit accounts of various construction/renovation projects sanctioned by UGC under Development Grant and Merged Scheme during 11th plan period

- ✚ The Committee decided to submit audited accounts of various construction/renovation projects by UGC under CDG/ merged scheme. During 11th plan period and get Completion Certificate from UGC.

Agenda Item 6: To organize computer training workshops for teaching and nonteaching staff.

- ✚ To make teachers skilled toward their computer ability the IQAC decided to arrange various workshops for teaching and nonteaching staff.

Agenda Item 7 : To prepare academic calendar for the next year 2014-15

- ✚ The Committee prepared and passed the academic calendar for the year 2014-15.

Agenda Item 8 : To review report of the NAAC Peer Team and set strategies accordingly

- ✚ The IQAC reviewed report of the NAAC Peer Team and decided to plan the institutional strategies accordingly for the upcoming years.

Agenda Item 9 : To discuss the Admission Process for the next academic year.

- ✚ The IQAC discussed and expressed satisfaction over present admission process and decided to done it for next academic year as per rules and regulations of University and State Government.

Agenda Item 10 : To review the accounts of last year and prepare budget for the next year.

- ✚ The IQAC reviewed accounts of year 2013-14 and prepared budget of the institution for the next year 2014-15.