



Managed
**Shri U.P. Arts, Smt M.G. Panchal Science &
Shri V.L. Shah Commerce College, PILVAI**

**"College with Potential for Excellence" (2nd Phase) Awarded by UGC
Reaccredited by NAAC : 'A' Grade (CGPA : 3.01)
'A' Grade in AAA by KCG, Gujarat Government**

At & Po. Pilvai, Ta. Vijapur, Dist. Mehsana, North Gujarat, Pin Code : 382 850 Ph.: (02763) 28908
Website : www.pilvaicollege.org E-mail : pilvaicollege@gmail.com : collegepilvai@yahoo.com

Ref. 56/2014-15

Notification of IQAC for the Year 2014-15

Date : 31/05/2014

In order to systematically fulfill the goals and quality enhancement and sustenance of the academic progress of the institution, an Internal Quality Assurance Cell (IQAC) with following members is hereby constituted for the academic Year 2014-15.

1. Chairperson : Dr.S.S.Shah (Principal)
2. Convener : Dr.C.A.Acharya
3. Member : Dr.A.N.Dave (Vice-Principal)
4. Member : Mr.D.J.Shah
5. Member : Mr.H.M.Hinsu
6. Member : Dr.R.R.Panday
7. Member : Dr.H.M.Dixit
8. Member : Dr.R.S.Dave
9. Member : Dr.M.R.Pandya
10. Member : Dr.K.A.Patel
11. Member : Mr.A.M.Patel (Administrative Officer)
12. Member : Roshaniben R. Patel (Student Representative)
13. Member : Deep A. Patel (Student Representative)
14. Member : Mr.P.P.Vyas (Managemant Representative)
15. Member : Mr.H.J.Vihol (Alumni)
16. Member : Mr.Vasudev Oza (Alumni)
17. Member : Mr. S.P.Gor (Community Representative)
18. Member : Mr.VirchandbhaiV. Patel (Industrialist)
19. Member : Dr.J.R.Shukla (External expert)
20. Member : Dr.K.S.Parikh (External expert)

The IQAC will have a distinct identity within the institution structure and will ensure proper record management through its secretariat.

Date :

Place : PILVAI.



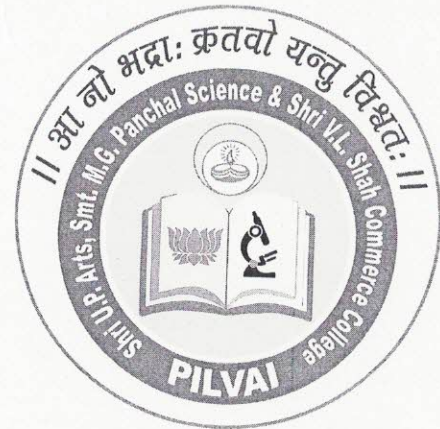
Principal
Principal

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IQAC MINUTES

Year 2014-2015



Web Site:-www.pilvaicollege.org

Minutes of the Meeting - I of 2014-15 held on 26th July 2014

Venue: Meeting Room,

Date: 26/07/2014

Time: 11:30 - 01:30

Agenda of the Meeting – I

1. To welcome the newly appointed members of IQAC.
2. Review of the Earlier Meeting:
3. To review results of College Results in University Examinations.
4. To review progress of the institution during last academic year 2013-14.
5. To create awareness among the staff members about NAAC and AAA suggestions and recommendations.
6. To monitor and review the CPE (2nd Phase) Scheme and UGC XIIth plan Development Grants.
7. To recruit required Faculty and Laboratory Staff for B.Sc. Self-financed Unit.
8. To review the BSR Scheme of UGC.
9. Enhance research environment by promoting research activities of teachers.
10. To prepare and submit AQAR.

Member Present:

1. Chairperson : Dr.S.S.Shah (Principal)
2. Convener : Dr.C.A.Acharya
3. Member : Dr.A.N.Dave (Vice-Principal)
4. Member : Mr.D.J.Shah
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9. Member : Dr.M.R.Pandya
10. Member : Dr.K.A.Patel
11. Member : Mr.A.M.Patel (Administrative Officer)
12. Member : Roshaniben R. Patel (Student Representative)
13. Member : Deep A. Patel (Student Representative)
14. Member : Mr.P.P.Vyas (Management Representative)
15. Member : Mr.Vasudev Oza (Alumni)
16. Member : Mr. S.P.Gor (Community Representative)
17. Member : Dr.K.S.Parikh (External expert)

Member Absent:

1. Member : Mr.VirchandbhaiV. Patel (Industrialist)
2. Member : Dr.J.R.Shukla (External expert)
3. Member : Mr.H.J.Vihol (Alumni)

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1: To welcome the newly appointed members of IQAC.

✦ The IQAC coordinator welcomed the newly appointed members appointed by the Principal.

Agenda Item 2: Review of the Earlier Meeting:

✦ The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 3 : To review results of College Results in University Examinations.

✦ The committee reviewed the University Exam results of Sem 2, 4 and 6 presented by the Principal and expressed satisfaction over it. The committee also gave valuable suggestions for improvement.

Agenda Item 4 : To review progress of the institution during last academic year 2013-14.

✦ The IQAC revised the progress of institution during academic year 2013-14 and expressed satisfaction over the work done by the institution.

Agenda Item 5 : To create awareness among the staff members about NAAC and AAA suggestions and recommendations.

✦ The committee decided to aware staff members about suggestions and recommendations of NAAC and AAA Peer Team. After discussion Plan of action has been decided to achieve the suggestions and recommendations

Agenda Item 6 : To monitor and review the CPE (2nd Phase) Scheme and UGC XIIth plan Development Grants.

✦ The action plan for CPE (2nd Phase) scheme has been prepared and the UGC XIIth plan Development Grant is also reviewed by the Committee.

Agenda Item 7 : To recruit required Faculty and Laboratory Staff for B.Sc. Self-financed Unit.

✦ The IQAC suggested the Principal to recruit qualified teaching and laboratory staff immediately for B.Sc. Self-financed Unit to maintain the academic quality.

Agenda Item 8 : To review the BSR Scheme of UGC.

✦ The IQAC reviewed the BSR Scheme of UGC and expressed satisfaction over expenditure incurred for the renovation of science laboratories. The committee also suggested to submit the accounts of the BSR scheme.

Agenda Item 9: Enhance research environment by promoting research activities of teachers.

✦ The IQAC unanimously resolved to promote and encourage teachers for publishing research papers, attending seminars & workshops, applying for recognized research guides and applying for MRP to various funding agencies for creating research environment in the institute.

Agenda Item 10 : To prepare and submit AQAR.

✦ The committee reviewed the activities of institution for the academic year 2013-14 and authorized the IQAC coordinator to prepare AQAR and submitted it to NAAC in time.

Minutes of the Meeting - II of 2014-15 held on 10th January 2015

Venue: Meeting Room,

Date: 10/01/2015

Time: 11:30am - 01:30pm

Agenda of the Meeting - II

1. To review and confirm the minutes of the last meeting
2. Enrich library by adding new reference books/ journal/periodicals /e-resources.
3. To review results of College Results in University Examinations.
4. To motivate teachers for using more AV aids in teaching
5. To organize various faculty/student development program under CPE Scheme.
6. Encourage faculties to write study materials for the students.
7. To organize various co-curricular extracurricular activities for students.
8. To start M. Sc.(Mathematics) programme.
9. To start B.Sc.(Botany) programme at UG level.

Member Present:

1. Chairperson : Dr.S.S.Shah (Principal)
2. Convener : Dr.C.A.Acharya
3. Member : Dr.A.N.Dave (Vice-Principal)
4. Member : Mr.D.J.Shah
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13. Member : Mr.P.P.Vyas (Managemant Representative)
14. Member : Mr.H.J.Vihol (Alumni)
15. Member : Mr.Vasudev Oza (Alumni)
16. Member : Mr. S.P.Gor (Community Representative)
17. Member : Dr.J.R.Shukla (External expert)
18. Member : Dr.K.S.Parikh (External expert)

Member Absent:

1. Member : Dr. R.R.Panday
2. Member : Mr.VirchandbhaiV. Patel (Industrialist)

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1 : To review and confirm the minutes of the last meeting

- ⊕ The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 2 : Enrich library by adding new reference books/ journal/periodicals /e-resources.

- ⊕ The committee decided to enriched library by purchasing reputed research journals, reference books and INFLIBNET facility.

Agenda Item 3 : To review results of College Results in University Examinations.

- ⊕ The committee reviewed the University Exam results of Sem 1, 3 and 5 presented by the Principal and expressed satisfaction over it. The committee also gave valuable suggestions for improvement.

Agenda Item 4 : To motivate teachers for using more AV aids in teaching

- ⊕ To increase the use of AV aids, IQAC decided to train teaches by organizing workshops.

Agenda Item 5 : To organize various faculty/student development program under CPE Scheme.

- ⊕ The IQAC chock up plan to organize various Faculty/Student Development Programmes under CPE Schemes.

Agenda Item 6 : Encourage faculties to write study materials for the students.

- ⊕ To improve results and performance of students in University Examination, the committee decided to encourage teachers to provide study materials.

Agenda Item 7 : To organize various co-curricular extracurricular activities for students.

- ⊕ The IQAC has decided to increase co-curricular & extracurricular activities for the overall development of the student. Committee also decided to give promote departmental activities.

Agenda Item 8 : To start M. Sc.(Mathematics) programme.

- ⊕ Because of feedbacks received from students and staff, the committee decided to start new PG programme. The suggestion is given to Principal to prepare and submit the proposal for starting M.Sc.(Mathematics) to University from academic year 2015-16.

Agenda Item 9 : To start B.Sc.(Botany) programme at UG level.

- ⊕ Because of increase in strength of students and demand from the department, the committee decided to start new UG programme. The suggestion is given to Principal to prepare and submit the proposal for starting B.Sc.(Botany) to University from next academic year 2015-16.

Minutes of the Meeting - III of 2013-14 held on 21th April 2015

Venue: Meeting Room,

Date: 21/04/2015

Time: 11:30am - 01:30pm

Agenda of the Meeting - III

1. To review and confirm the minutes of the last meeting
2. To organize computer training workshops for teaching and nonteaching staff.
3. To prepare academic calendar for the next year 2015-16
4. To discuss the Admission Process for the next academic year.
5. To review the accounts of last year and prepare budget for the next year.
6. To develop Indoor Sports Facility and Outdoor Stadium through UGC Grants.
7. To organize Sports Events & NSS & NCC Events.
8. To organize Experts' Lectures.
9. MOU's with local industry and institutions.

Member Present:

1. Chairperson : Dr.S.S.Shah (Principal)
2. Convener : Dr.C.A.Acharya
3. Member : Dr.A.N.Dave (Vice-Principal)
4. Member : Mr.D.J.Shah
5. Member : Mr.H.M.Hinsu
6. Member : Mr.Virchandbhai V. Patel (Industrialist)
7. Member : Dr.R.R.Panday
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9. Member : Dr.R.S.Dave
10. Member : Dr.M.R.Pandya
11. Member : Dr.K.A.Patel
12. Member : Mr.A.M.Patel (Administrative Officer)
13. Member : Deep A. Patel (Student Representative)
14. Member : Mr.P.P.Vyas (Managemant Representative)
15. Member : Mr.H.J.Vihol (Alumni)
16. Member : Dr.J.R.Shukla (External expert)

Member Absent:

1. Member : Roshaniben R. Patel (Student Representative)
2. Member : Mr.Vasudev Oza (Alumni)
3. Member : Mr. S.P.Gor (Community Representative)
4. Member : Dr.K.S.Parikh (External expert)

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1 : To review and confirm the minutes of the last meeting

- ✦ The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 2 : To organize computer training workshops for teaching and nonteaching staff.

- ✦ To make teachers skilled toward their computer ability the IQAC decided to arrange various workshops for teaching and nonteaching staff.

Agenda Item 3 : To prepare academic calendar for the next year 2015-16

- ✦ The Committee prepared and passed the academic calendar for the year 2015-16.

Agenda Item 4 : To discuss the Admission Process for the next academic year.

- ✦ The IQAC discussed and expressed satisfaction over present admission process and decided to done it for next academic year as per rules and regulations of University and State Government.

Agenda Item 5 : To review the accounts of last year and prepare budget for the next year.

- ✦ The IQAC reviewed accounts of year 2014-15 and prepared budget of the institution for the next year 2015-16.

Agenda Item 6: To develop Indoor Sports Facility and Outdoor Stadium through UGC Grants.

- ✦ The committee reviewed the revised plan & estimate and decided to submit it to UGC.

Agenda Item 7 : To organize Sports Events & NSS & NCC Events.

- ✦ The committee decided to promote and enhance the activities of NSS, NCC and Sport.

Agenda Item 8 : To organize Experts' Lectures.

- ✦ The committee decided to promote and enhance experts' lectures by Departments.

Agenda Item 9 : MOU's with local industry and institutions.

- ✦ The committee decided to do MoU with some Institutions and Industries to enhance academic, research and placement activities.

Attendance of the Meeting - I of 2014-15 held on 26th July 2014

Venue: Meeting Room,

Date: 26/07/2014

Time: 11:30 - 01:30

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2.	Convener : Dr.C.A.Acharya	<i>dy</i>
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6.	Member : Dr.R.R.Panday	<i>R.R. Panday</i>
7.	Member : Dr.H.M.Dixit	<i>H.M. Dixit</i>
8.	Member : Dr.R.S.Dave	<i>R.S. Dave</i>
9.	Member : Dr.M.R.Pandya	<i>M.R. Pandya</i>
10.	Member : Dr.K.A.Patel	<i>K.A. Patel</i>
11.	Member : Mr.A.M.Patel (Administrative Officer)	<i>A.M. Patel</i>
12.	Member : Roshaniben R. Patel (Student Representative)	<i>R.R.P.</i>
13.	Member : Deep A. Patel (Student Representative)	<i>D. Patel</i>
14.	Member : Mr.P.P.Vyas (Managemant Representative)	<i>Absent</i>
15.	Member : Mr.H.J.Vihol (Alumni)	<i>Absent</i>
16.	Member : Mr.Vasudev Oza (Alumni)	<i>V. Oza</i>
17.	Member : Mr. S.P.Gor (Community Representative)	<i>S.P. Gor</i>
18.	Member : Mr.Virchandbhai V. Patel (Industrialist)	<i>V.V. Patel</i>
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20.	Member : Dr.K.S.Parikh (External expert)	<i>K.S. Parikh</i>

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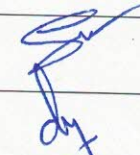






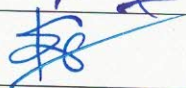
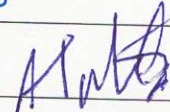
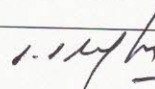
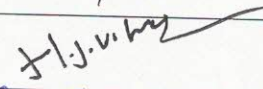
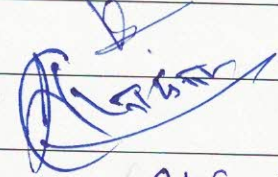
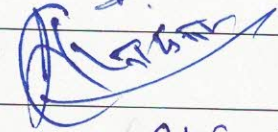
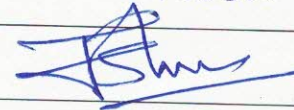
- ✚ The committee reviewed the activities of institution for the academic year 2013-14 and authorized the IQAC coordinator to prepare AQAR and submitted it to NAAC in time.

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8. To start M. Sc.(Mathematics) programme.
9. To start B.Sc.(Botany) programme at UG level.

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- ✦ The committee decided to enriched library by purchasing reputed research journals, reference books and INFLIBNET facility.

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- ✚ The IQAC check up plan to organize various Faculty/Student Development Programmes under CPE Schemes.

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Agenda Item 8 : To start M. Sc.(Mathematics) programme.

- ✚ Because of feedbacks received from students and staff, the committee decided to start new PG programme. The suggestion is given to Principal to prepare and submit the proposal for starting M.Sc.(Mathematics) to University from academic year 2015-16.

Agenda Item 9 : To start B.Sc.(Botany) programme at UG level.

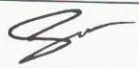

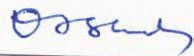
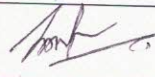


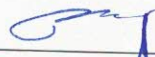


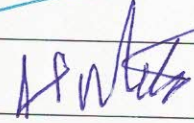
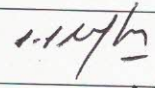
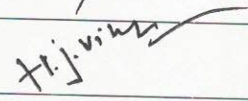
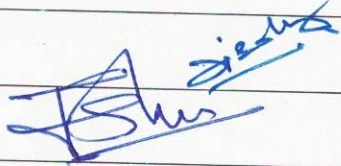
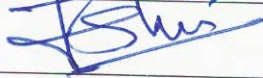
- ✚ Because of increase in strength of students and demand from the department, the committee decided to start new UG programme. The suggestion is given to Principal to prepare and submit the proposal for starting B.Sc.(Botany) to University from next academic year 2015-16.

Attendance of the Meeting - III of 2014-15 held on 21th April 2015

Venue: Meeting Room,

Date: 21/04/2015

Time: 11:30am - 01:30pm

1.	Chairperson : Dr.S.S.Shah (Principal)	
2.	Convener : Dr.C.A.Acharya	
3.	Member : Dr.A.N.Dave (Vice-Principal)	A. N. Dave.
4.	Member : Mr.D.J.Shah	
5.	Member : Mr.H.M.Hinsu	
6.	Member : Dr.R.R.Panday	
7.	Member : Dr.H.M.Dixit	
8.	Member : Dr.R.S.Dave	
9.	Member : Dr.M.R.Pandya	
10.	Member : Dr.K.A.Patel	
11.	Member : Mr.A.M.Patel (Administrative Officer)	
12.	Member : Roshaniben R. Patel (Student Representative)	Absent
13.	Member : Deep A. Patel (Student Representative)	<u>D. Patel</u>
14.	Member : Mr.P.P.Vyas (Managemant Representative)	
15.	Member : Mr.H.J.Vihol (Alumni)	
16.	Member : Mr.Vasudev Oza (Alumni)	Absent
17.	Member : Mr. S.P.Gor (Community Representative)	Absent
18.	Member : Mr.VirchandbhaiV. Patel (Industrialist)	
19.	Member : Dr.J.R.Shukla (External expert)	
20.	Member : Dr.K.S.Parikh (External expert)	Absent

Uttar-Purva Gujarat Uchcha Kelavani Mandal, PILVAI
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Minutes of the Meeting - III of 2014-15 held on 21th April 2015

Venue: Meeting Room,

Date: 21/04/2015

Time: 11:30am - 01:30pm

Agenda of the Meeting - III

1. To review and confirm the minutes of the last meeting
2. To organize computer training workshops for teaching and nonteaching staff.
3. To prepare academic calendar for the next year 2015-16
4. To discuss the Admission Process for the next academic year.
5. To review the accounts of last year and prepare budget for the next year.
6. To develop Indoor Sports Facility and Outdoor Stadium through UGC Grants.
7. To organize Sports Events & NSS & NCC Events.
8. To organize Experts' Lectures.
9. MOU's with local industry and institutions.

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1 : To review and confirm the minutes of the last meeting

- ✦ The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 2 : To organize computer training workshops for teaching and nonteaching staff.

- ✦ To make teachers skilled toward their computer ability the IQAC decided to arrange various workshops for teaching and nonteaching staff.

Agenda Item 3 : To prepare academic calendar for the next year 2015-16

✚ The Committee prepared and passed the academic calendar for the year 2015-16.

Agenda Item 4 : To discuss the Admission Process for the next academic year.

✚ The IQAC discussed and expressed satisfaction over present admission process and decided to do it for next academic year as per rules and regulations of University and State Government.

Agenda Item 5 : To review the accounts of last year and prepare budget for the next year.

✚ The IQAC reviewed accounts of year 2014-15 and prepared budget of the institution for the next year 2015-16.

Agenda Item 6 : To develop Indoor Sports Facility and Outdoor Stadium through UGC Grants.

✚ The committee reviewed the revised plan & estimate and decided to submit it to UGC.

Agenda Item 7 : To organize Sports Events & NSS & NCC Events.

✚ The committee decided to promote and enhance the activities of NSS, NCC and Sport.

Agenda Item 8 : To organize Experts' Lectures.

✚ The committee decided to promote and enhance experts' lectures by Departments.

Agenda Item 9 : MOU's with local industry and institutions.

✚ The committee decided to do MoU with some Institutions and Industries to enhance academic, research and placement activities.