

Shri U.P. Arts, Smt M.G. Panchal Science & Shri V.L. Shah Commerce College, PILVAI

**"College with Potential for Excellence" (2nd Phase) Awarded by UGC
Reaccredited by NAAC : 'A' Grade (CGPA : 3.01)
'A' Grade in AAA by KCG, Gujarat Government**

Established : 1960

At & Po. Pilvai, Ta. Vijapur, Dist. Mehsana, North Gujarat, Pin Code : 382 850 Ph.: (02763) 289081
Website : www.pilvaicollege.org E-mail : pilvaicollege@gmail.com : collegepilvai@yahoo.com

Ref. 44/2017-18

Notification of IQAC for the Year 2017-18

Date : 25-04-2017

In order to systematically fulfill the goals and quality enhancement and sustenance of the academic progress of the institution, an Internal Quality Assurance Cell (IQAC) with following members is hereby constituted for the academic Year 2017-18.

1. Chairperson : Dr.S.S.Shah (Principal)
2. Convener : Dr.C.A.Acharya
3. Member : Dr.M.R.Pandya (Vice-Principal)
4. Member : Mr.D.J.Shah
5. Member : Mr.H.M.Hinsu.
6. Member : Dr.I.S.Vaghani
7. Member : Dr.H.M.Ant
8. Member : Dr.R.S.Dave
9. Member : Dr.H.M.Dixit
10. Member : Dr.K.A.Patel
11. Member : Mr. A.M.Patel(Administrative Officer)
12. Member : Suryodaysinh M. Rathod(Student Representative)
13. Member : Devanshi K. Oza (Student Representative)
14. Member : Mr.P.P.Vyas (Management Representative)
15. Member : Mr.M.R.Vihol (Alumni)
16. Member : Mr.VasudevOza (Alumni)
17. Member : Dr.S.P.Gor (Community Representative)
18. Member : Mr.VirchandbhaiV.Patel (Industrialist)
19. Member : Dr.J.R.Shukla (External expert)
20. Member : Dr.K.S.Parikh (External expert)

The IQAC will have a distinct identity within the institution structure and will ensure proper record management through its secretariat.

Date : 25-04-2017

Place : PILVAI.

Principal

Principal
Shri U. P. Arts, Smt. M. G. Panchal Science &
Shri V. L. Shah Commerce College, PILVAI



Shri U. P. Arts, Smt. M. G. Panchal Science &
Shri V. L. Shah Commerce College, Pilvai

IQAC MINUTES

Year 2017-2018



Web Site:-www.pilvaicollege.org

Minutes of the Meeting-I of 2017-18 held on 15th July 2017

Venue: Meeting Room,

Date: 15/07/2017

Time: 11:30 - 01:30

Agenda of the Meeting – I

1. To welcome the newly appointed members of IQAC.
2. Review of the Earlier Meeting:
3. To review results of College Results in University Examinations.
4. To review progress of the institution during last academic year 2016-17.
5. To review of Action Plan of CPE 2nd Phase grant.
6. To organize various co curricular extracurricular activities for students.
7. To prepare and submit AQAR.
8. To maintain Botanical Garden.
9. To established Wi-Fi routers in the campus.
10. Establishment of Cyberoam for the monitoring internet uses.
11. Purchase new software's under CPE scheme.
12. Purchase new instruments in the office for essay process.

Member Present:

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4. Member : Mr.D.J.Shah
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16. Member : Dr.J.R.Shukla (External expert)
17. Member : Dr.K.S.Parikh (External expert)

Member Absent:

1. Member : Mr.H.M.Hinsu.
2. Member : Dr.I.S.Vaghani
3. Member : Mr.Vasudev Oza (Alumni)

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1: To welcome the newly appointed members of IQAC.

- ✦ The IQAC coordinator welcomed the newly appointed members appointed by the Principal.

Agenda Item 2: Review of the Earlier Meeting:

- ✦ The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 3 :To review results of College Results in University Examinations.

- ✦ The committee reviewed the University Exam results of Sem 2, 4 and 6 presented by the Principal and expressed satisfaction over it. The committee also gave valuable suggestions for improvement.

Agenda Item 4 :To review progress of the institution during last academic year 2016-17.

- ✦ The IQAC revised the progress of institution during academic year 2016-17 and expressed satisfaction over the work done by the institution.

Agenda Item 5: To review of Action Plan of CPE 2nd Phase grant.

- ✦ The IQAC reviewed the CPE 2nd phase Scheme of UGC and expressed satisfaction over expenditure incurred.

Agenda Item 6:To organize various co curricular extracurricular activities for students.

- ✦ The IQAC has decided to increase co curricular & extracurricular activities for the overall development of the student. Committee also decided to give promote departmental activities.

Agenda Item 7:To prepare and submit AQAR.

- ✦ The committee reviewed the activities of institution for the academic year 2016-17 and authorized the IQAC coordinator to prepare AQAR and submitted it to NAAC in time.

Agenda Item 8 :To maintain Botanical Garden.

- ✦ The committee resolved to maintain the huge Botanical Garden named ANANDI VAN developed in 25 acres of land. The committee expressed satisfaction over work done.

Agenda Item 9 :To established Wi-Fi routers in the campus.

- ✦ The committee decided to establish Wi-Fi system in Campus under CPE scheme to access Internet for staff and students to enhance academic and research activities.

Agenda Item 10 :Establishment of Cyberoam for the monitoring internet uses.

- ✦ The committee decided to purchase Cyberoam software under CPE scheme to secure Wi-Fi internet facility by restricting, protecting and monitoring internet usages.

Agenda Item 11 :Purchase new software's under CPE scheme.

- ✦ The committee decided to purchase various software's under CPE scheme like, MS office, window operating software, online admission, online examination, online feedback, DMS portal office software for maintaining various data and INTRANET Facility.

Agenda Item 12 :Purchase new instruments in the office for essay process.

- ✦ The committee decided to purchase various equipment to make digitalization process more strengthen.

Minutes of the Meeting-II of 2017-18 held on 9th January 2018

Venue: Meeting Room,

Date: 09/01/2018

Time: 11:30 - 01:30

Agenda of the Meeting – II

1. To review and confirm the minutes of the last meeting
2. Enrich library by adding new reference books/ journal/periodicals /e-resources.
3. To review CPE 2nd Phase Scheme.
4. Enhance research environment by promoting research activities of teachers.
5. To establish Academy for Competitive Examination.
6. To arrange lecture series local and University level.
7. To establish Intranet facility in the campus.
8. To review results of College Results in University Examinations.

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Member Absent:

1. Member : Dr.K.A.Patel
2. Member : Mr. A.M.Patel(Administrative Officer)

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1 : To review and confirm the minutes of the last meeting

- ✦ The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 2 : Enrich library by adding new reference books/ journal/periodicals /e-resources.

- ✦ The committee decided to enriched library by purchasing reputed research journals, reference books and INFLIBNET facility.

Agenda Item 3 : To review CPE 2nd Phase Scheme.

- ✦ The IQAC reviewed CPE Scheme and expressed satisfaction over the expenditure incurred. It is also decided to audit the accounts and submit it to UGC for next installment.

Agenda Item 4: Enhance research environment by promoting research activities of teachers.

- ✦ The IQAC unanimously resolved to promote and encourage teachers for publishing research papers, attending seminars & workshops, applying for recognized research guides and applying for MRP to various funding agencies for creating research environment in the institute.

Agenda Item 5: To establish Academy for Competitive Examination.

- ✦ The IQAC unanimously resolved to establish Academy for Competitive Examination to be helpful to student for placement.

Agenda Item 6: To arrange lecture series local and University level.

- ✦ The committee decided to various lecture series to

Agenda Item 7: To establish Intranet facility in the campus.

- ✦ The committee decided to establish Intranet facility using Wi-Fi facility for faculties to upload their respective study materials, PPT, video lectures etc.. This facility will be very much useful for students to download and view it.

Agenda Item 8 : To review results of College Results in University Examinations.

- ✦ The committee reviewed the University Exam results of Sem 1, 3 and 5 presented by the Principal and expressed satisfaction over it. The committee also gave valuable suggestions for improvement.

Minutes of the Meeting-III of 2017-18 held on 19th April 2018

Venue: Meeting Room,

Date: 19/04/2018

Time: 11:30 - 01:30

Agenda of the Meeting – III

1. To review and confirm the minutes of the last meeting
2. To organize computer training workshops for teaching and nonteaching staff.
3. To prepare academic calendar for the next year 2018-19
4. To discuss the Admission Process for the next academic year.
5. To review the accounts of last year and prepare budget for the next year.
6. To organize Sports Events & NSS & NCC Events.
7. To organize Experts' Lectures.
8. MOU's with local industry and institutions.
9. To motivate PG student regarding NET/SLET examination.
10. To arrange cement-blocks in campus to keep it clean.
11. Enhance research environment by promoting research activities of teachers.
12. Apply in RUSA 2.0 Component-9 grant.
13. To reform examination pattern.

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12. Member : Suryodaysinh M. Rathod(Student Representative)
13. Member : Devanshi K. Oza (Student Representative)
14. Member : Mr.P.P.Vyas (Management Representative)
15. Member : Mr.M.R.Vihol (Alumni)
16. Member : Mr.Vasudev Oza (Alumni)
17. Member : Dr.K.S.Parikh (External expert)

Member Absent:

1. Member : Dr.S.P.Gor (Community Representative)
2. Member : Mr.Virchandbhai V.Patel (Industrialist)
3. Member : Dr.J.R.Shukla (External expert)

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1 : To review and confirm the minutes of the last meeting

- ✦ The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 2 : To organize computer training workshops for teaching and nonteaching staff.

- ✦ To make teachers skilled toward their computer ability the IQAC decided to arrange various workshops for teaching and nonteaching staff.

Agenda Item 3 : To prepare academic calendar for the next year 2018-19

- ✦ The Committee prepared and passed the academic calendar for the year 2018-19.

Agenda Item 4 : To discuss the Admission Process for the next academic year.

- ✦ The IQAC discussed and expressed satisfaction over present admission process and decided to done it for next academic year as per rules and regulations of University and State Government.

Agenda Item 5 : To review the accounts of last year and prepare budget for the next year.

- ✦ The IQAC reviewed accounts of year 2017-18 and prepared budget of the institution for the next year 2018-19.

Agenda Item 6 : To organize Sports Events & NSS & NCC Events.

- ✦ The committee decided to promote and enhance the activities of NSS, NCC and Sport.

Agenda Item 7 : To organize Experts' Lectures.

- ✦ The committee decided to promote and enhance experts' lectures by Departments.

Agenda Item 8 : MOU's with local industry and institutions.

- ✦ The committee decided to do MoU with some Institutions and Industries to enhance academic, research and placement activities.

Agenda Item 9 : To motivate PG student regarding NET/SLET examination.

- ✦ The committee decided to organize lectures for NET/SLET coaching for M.Sc. Chemistry and Mathematics students.

Agenda Item 10 : To arrange cement-blocks in campus to keep it cleans.

- ✦ To make campus clean and descent the committee decided to arrange cement block on inner part of campus.

Agenda Item 11 : Enhance research environment by promoting research activities of teachers.

- ✦ The IQAC unanimously resolved to promote and encourage teachers for publishing research papers, attending seminars & workshops, applying for recognized research guides and applying for MRP to various funding agencies for creating research environment in the institute.

Agenda Item 12 : Apply in RUSA 2.0 Component-9 grant.

- ✦ The committee decided to apply for RUSA 2.0 Component-9 grant for new construction, renovation and equipment. The responsibility for preparing and submitting proposal is given to Principal and Coordinator.

Agenda Item 13 : To reform examination pattern.

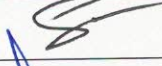







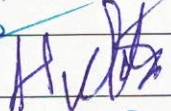
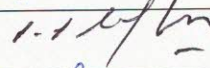
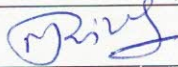



- ✦ The committee decided to apply continuous evaluation method for internal marking as per instruction of State Government and University. The responsibility for this reform is given to the Examination Committee of the Institute.

Minutes of the Meeting-I of 2017-18 held on 15th July 2017

Venue: Meeting Room,

Date: 15/07/2017

Time: 11:30 - 01:30

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2.	Convener : Dr.C.A.Acharya	
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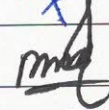
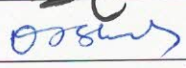
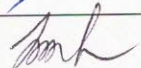




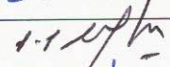

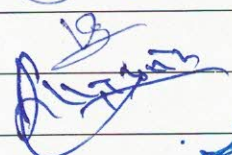

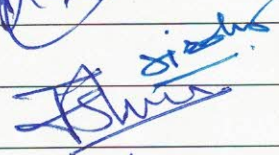

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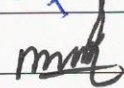

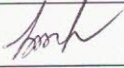





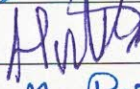
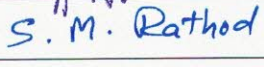

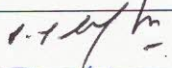



- ✚ The committee reviewed the University Exam results of Sem 1, 3 and 5 presented by the Principal and expressed satisfaction over it. The committee also gave valuable suggestions for improvement.

Minutes of the Meeting-III of 2017-18 held on 19th April 2018

Venue: Meeting Room,

Date: 19/04/2018

Time: 11:30 - 01:30

1.	Chairperson : Dr.S.S.Shah (Principal)	
2.	Convener : Dr.C.A.Acharya	
3.	Member : Dr.M.R.Pandya (Vice-Principal)	
4.	Member : Mr.D.J.Shah	
5.	Member : Mr.H.M.Hinsu.	
6.	Member : Dr.I.S.Vaghani	
7.	Member : Dr.H.M.Ant	
8.	Member : Dr.R.S.Dave	
9.	Member : Dr.H.M.Dixit	
10.	Member : Dr.K.A.Patel	
11.	Member : Mr. A.M.Patel(Administrative Officer)	
12.	Member : Suryodaysinh M. Rathod(Student Representative)	
13.	Member : Devanshi K. Oza (Student Representative)	
14.	Member : Mr.P.P.Vyas (Managemant Representative)	
15.	Member : Mr.M.R.Vihol (Alumni)	
16.	Member : Mr.Vasudev Oza (Alumni)	
17.	Member : Dr.S.P.Gor (Community Representative)	Absent
18.	Member : Mr.Virchandbhai V.Patel (Industrialist)	Absent
19.	Member : Dr.J.R.Shukla (External expert)	Absent
20.	Member : Dr.K.S.Parikh (External expert)	

Uttar-Purva Gujarat Uchcha Kelavani Mandal, PILVAI

Managed



**Shri U P Arts, Smt M G Panchal Science &
Shri V L Shah Commerce College, Pilvai**

At & Po:- Pilvai, Ta. Vijapur, Dist Mehsana, North Gujarat Pin Code 382850
Accredited with A-Grade' (CGPA 3.01) by NAAC: A Grade (CGPA 3.04) in AAA By KCG CPE(2nd Phase) Status Awarded By UGC
Web Site : www.pilvaicollege.org Email: collegepilvai@yahoo.com

Minutes of the Meeting-III of 2017-18 held on 19th April 2018

Venue: Meeting Room,

Date: 19/04/2018

Time: 11:30 - 01:30

Agenda of the Meeting – III

1. To review and confirm the minutes of the last meeting
2. To organize computer training workshops for teaching and nonteaching staff.
3. To prepare academic calendar for the next year 2018-19
4. To discuss the Admission Process for the next academic year.
5. To review the accounts of last year and prepare budget for the next year.
6. To organize Sports Events & NSS & NCC Events.
7. To organize Experts' Lectures.
8. MOU's with local industry and institutions.
9. To motivate PG student regarding NET/SLET examination.
10. To arrange cement-blocks in campus to keep it cleans.
11. Enhance research environment by promoting research activities of teachers.
12. Apply in RUSA 2.0 Component-9 grant.
13. To reform examination pattern.

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1 : To review and confirm the minutes of the last meeting

✚ The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 2 : To organize computer training workshops for teaching and nonteaching staff.

✚ To make teachers skilled toward their computer ability the IQAC decided to arrange various workshops for teaching and nonteaching staff.

Agenda Item 3 : To prepare academic calendar for the next year 2018-19

✚ The Committee prepared and passed the academic calendar for the year 2018-19.

Agenda Item 4 : To discuss the Admission Process for the next academic year.

✚ The IQAC discussed and expressed satisfaction over present admission process and decided to done it for next academic year as per rules and regulations of University and State Government.

Agenda Item 5 : To review the accounts of last year and prepare budget for the next year.

✚ The IQAC reviewed accounts of year 2017-18 and prepared budget of the institution for the next year 2018-19.

Agenda Item 6 : To organize Sports Events & NSS & NCC Events.

✚ The committee decided to promote and enhance the activities of NSS, NCC and Sport.

Agenda Item 7 : To organize Experts' Lectures.

✚ The committee decided to promote and enhance experts' lectures by Departments.

Agenda Item 8 : MOU's with local industry and institutions.

✚ The committee decided to do MoU with some Institutions and Industries to enhance academic, research and placement activities.

Agenda Item 9 : To motivate PG student regarding NET/SLET examination.

✚ The committee decided to organise lectures for NET/SLET coaching for M.Sc. Chemistry and Mathematics students.

Agenda Item 10 : To arrange cement-blocks in campus to keep it cleans.

✚ To make campus clean and descent the committee decided to arrange cement block on inner part of campus.

Agenda Item 11 : Enhance research environment by promoting research activities of teachers.

✚ The IQAC unanimously resolved to promote and encourage teachers for publishing research papers, attending seminars & workshops, applying for recognized research guides and applying for MRP to various funding agencies for creating research environment in the institute.

Agenda Item 12 : Apply in RUSA 2.0 Component-9 grant.

- ✦ The committee decided to apply for RUSA 2.0 Component-9 grant for new construction, renovation and equipment. The responsibility for preparing and submitting proposal is given to Principal and Coordinator.

Agenda Item 13 : To reform examination pattern.

- ✦ The committee decided to apply continuous evaluation method for internal marking as per instruction of State Government and University. The responsibility for this reform is given to the Examination Committee of the Institute.