



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	
	SHRI U P ARTS SMT M G PANCHAL SCIENCE AND SHRI V L SHAH COMMERCE COLLEGE
Name of the head of the Institution	Dr Sanjay S Shah
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02763289081
Mobile no.	9428818102
Registered Email	collegetilvai@yahoo.com
Alternate Email	ssshah999@hotmail.com
Address	At. Pilvai Post. Pilvai
City/Town	Pilvai
State/UT	Gujarat
Pincode	384550
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education

Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Chirag A Acharya
Phone no/Alternate Phone no.	02763289081
Mobile no.	9428224791
Registered Email	mnc.chiragacharya@gmail.com
Alternate Email	iqac.pilvai@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://pilvaicollege.org/wp-content/uploads/2017/11/GJCOGN13059-Shri-U-P-Arts-Smt-M-G-Panchal-Science-Shri-V-L-Shah-Commerce-College-Pilvai-AQAR-2016-17.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://pilvaicollege.org/wp-content/uploads/2019/02/Academic-Calendar-2017-18.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	72.70	2007	31-Mar-2007	30-Mar-2012
2	A	3.01	2014	21-Feb-2014	20-Feb-2019

6. Date of Establishment of IQAC

29-Jun-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meeting of IQAC	15-Jul-2017 2	17
Regular meeting of IQAC	09-Jan-2018	18

	2	
Regular meeting of IQAC	19-Apr-2018 2	17
Feedback taken	31-Mar-2018 5	675

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	NSS	State Government	2017 1	817155
Institution	Adjustment	State Government	2017 1	231116
Institution	Salary	State Government	2017 1	56682743
Faculty	Medical (M.A.Parmar)	State Government	2017 1	817155

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Planning and Utilization of various Grant.

Accomplish the College Infrastructural Development

Organisation of Seminars/Workshops

Student Centric Activities and Quality enhancement in teaching / learning programme.

Prepare Academic calendar for better academic performance.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To monitor newly started programmes in the institute.	IQAC and department of respected programme are continues monitoring newly started programmes in the institute.
Monitoring of Action Plan of CPE 2nd Phase grant.	Grant receives from UGC under CPE 2nd Phase is properly utilised.
Establishment of Cyberoam for the monitoring internet uses.	Institute establish Cyberoam for internet security.
To maintain Botanical Garden and other gardens in Campus.	Institute appointed Gardner for maintaining botanical garden. For maintaining it our botany department take kin interest in it.
Purchase new Office portal software.	DMS office portal software is purchase for maintaining various data.
To established WiFi routers in the campus.	During the year 13 routers are established in the various location in the campus.
Purchase a new instruments in the office for essay process.	During the year rupees counting machine, printer, Scanner etc. Windows, Ms office like software are purchase.
To organise various seminar, workshop, science fair etc.	Science Techno fair, J D Talati Science Fair and ISRO Exhibition was organized on 15,16/04/2017. One National seminar Organized on 15/07/2017.
To arrange lecture series local and University level.	Dr J D Talati Lecture series and Uni. Lecture series was arranged during the year. More than 300 students were benefited
Plane to established Intranet facility in the campus.	Intranet facility is established in that all department and faculties uploaded their respective study materials, PPT, video lectures etc. This facility is very much useful for students to download and view it. This is our one of the best practise.
Motivate students and staff to do research activity.	Almost all faculties engage in research during the year 6 students awarded Ph.D. degree and more than 25 research papers published out of these 05 research papers are published in UGC notified journal.
To develop physical and academic infrastructure in the campus.	During 02 class rooms are build in science wing 02 rooms developed with LCD facility. number of renovation work were conducted.

To motivate PG student regarding NET/SLET examination.	We organized lectures for NET/SLET coaching for our M.Sc. Chemistry and Mathematics students. More than 100 students are benefited.
To start coaching for various competitive examination.	We start one academy name Eklavya Academy for guiding students regarding various competitive exam.
To arrange cement blocks on land of some part of campus to keep it clean.	Our campus is huge so distance between the building more. Institute arranged cement blocks between it for batter transportation and cleanse.
Enhance research environment by promoting research activities of teachers.	Time to time all department motivate UG final and PG students to do small research projects and as especially in Mathematics and Zoology department students do University registered projects as a part of syllabus.
Enrich library by adding new reference books/ journal/periodicals /E resources.	Every year we added new books and journals in the library and enriched
To Established Outdoor Gym.	Under the UGC grant we established new outdoor Gym.
Apply in RUSA 2.0 Component 9 grant.	We apply for RUSA 2.0 Component 9 grant for new construction and renovation of building.
To reform examination pattern. To start online feedback.	Due to CBCS we reform our examination pattern ever year according to need.
Upgrade institutional website.	Our institute website is upgraded regularly for that institute appointed one computer operator.
To organize Faculty/Students Development Programmes	Number of Faculty / Student Development Programmes was organized during the year.
To organize Sports Events and NSS and NCC Events	Various Sports, NCC and NSS activities were organised by the respective unit in the institute and prepare students for University, state and National level competition.
To extent the work and activities of IQAC like skill development.	IQAC plan and monitor various activity during the year and discuss in the upcoming meeting and try to resolve it.
MOUs with industry and institutions.	MOUs with four A Grade Colleges have been done for academic, administrative and Research activities.

14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Uttar Purva Gujarat Uchcha Kelavani Mandal	25-Feb-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	13-Jan-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has instituted an Internal Quality Assurance Cell (IQAC) as per the guidelines of NAAC UGC. The cell consists of members from the Management, college Alumni, Principal of the college, Co ordinator of the steering committee (NAAC and IQAC), heads of the departments and other reputed people of the town. The cell aims at quality enhancement based on the suggestions of the previous NAAC peer team report. Every year the cell outlines the goals and sets targets regarding the overall quality of the institution, which includes needful things to be done and feedback from all stakeholders. The meeting of IQAC is regularly being held at the college wherein all the concerned issues regarding quality improvement are being discussed and solutions are arrived at. The annual report on the institute efforts of quality improvement and the achievement of superior outcomes on all aspect of holistic education is being sent to NAAC UGC as Annual Quality Assessment Report (AQAR) by the IQAC.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Shri U. P. Arts, Smt. M. G. Panchal Science & Shri V. L. Shah Commerce College, Pilvai is an affiliated institution with Hemchandracharya North Gujarat University, Patan and not an autonomous institution. The University frames the curriculum of all the subjects to be delivered in the affiliated institutions. Accordingly, this institution has created and maintained an inspiring

atmosphere in the campus to support the effective delivery of all components of the curriculum like teaching, learning, assessment and resource in its core function of teaching at the class room level. At the macro level, the curriculum of teaching here aims to equip students with firstly, deeper knowledge in their core subjects, necessary skills and moral values in their personal life and meaningful participation in the society as responsible citizens of the country; secondly, pursuance of higher education and thirdly; transition from students to valuable human resources. At the micro level, the mission of the curriculum and its teaching is set to develop in each student, the critical and creative thinking, evaluative ability, communicative skills, team spirit, inventive and innovative attitude and aptitude in all programs. In order to achieve the realization of the above said aims and mission of effective curriculum delivery, all the teachers in general are sent for trainings like orientation programs, refresher courses, short term courses, seminars, conferences and workshops. The teachers focus on a par with the learners, the content and the society. With their expertise, the trained teachers employ effective teaching methods to accommodate diverse learners and multiple intelligences, understand the curriculum thoroughly at the conceptual level. Consequently, they collect and use the appropriate and updated materials, digital resources, charts and posters, audio visual aids, multimedia and other ICT instruments in their class room teaching. The teachers, firstly, supervise the learning progress of the students, secondly, they bridge the gaps and divides developed in learning of the students in the class due to their socio cultural and economic issues rural and urban, poor and rich, gender discriminations, social stigmas and thirdly, resolve the problems of poor learning, absenteeism, by providing them with counselling. In the monitoring and evaluative process of the curriculum, written tests twice a semester, assignments, projects, seminars and viva voce are being conducted for all the students towards their internal assessment. To sum up, as for the effective curriculum delivery, the teachers are the true critical internal role players implementing, assessing and imparting quality education to the students. The curriculum categorically identifies the outcomes of the learning, standards and competences of the students and helps build a solid foundation to support learning in their current and higher level of studies.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No data entered !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Dates of Introduction
No data entered !!!	

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Date of implementation of CBCS/Elective Course System
BSc	15/06/2017
BSc	15/06/2017
BCom	15/06/2017
MA	15/06/2017

MSc	15/06/2017
MCom	15/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communication Skills		261
Environmental Science		261
Human Rights		264
Personality Development		264
Indian Constitution		249
Informational Technology		249
Fundamental of Banking		151
F.E. I		151
Sports and Practice		151
F.E. II		151
Environments Studies		85
Disaster Management		85
General Knowledge I		55
General Knowledge II		55
Indian Constitution		255
Indian Geography		255
Environment Science		179
Cultural Heritage of Gujarat		179
Indian History		113
Indian Tribal Culture		113

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
MSc	35

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Institution has its own website and regularly upgraded during current year we collect feedback online from our students, teachers, alumni and parents regarding syllabus. We prepared separate questioner for each of the stakeholders. The question for syllabus are as below Learning value In term of skills/concepts/knowledge/analytical/abilities. Applicability/relevance to real life situations. Depth of the course content. Extent of coverage of course. Availability of study materials. Reference and text book Level of course on the basis of understanding. Usefulness of course in career building. Overall rating. IQAC, Principal and faculty member motivate students to fill feedback. According to above mention question all stakeholders put their view against it. First we collect feedback and analysed it. Our feedback analysis committee analysed all feedback and prepared a conclusion of each feedback question. They also find out lacuna of syllabus and put it again IQAC. Our institute is an affiliated institution with Hemchandracharya North Gujarat University, Patan and not an autonomous institution. The University frames the curriculum of all the subjects to be delivered in the affiliated institutions so institute is helpless to change syllabus but we collect feedback from faculty and students, summarized it and send to BOS of respective subjects in University for implementation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Number of seats available	Number of Application received	Students Enrolled
BA	390	600	321
BSc	240	999	359
BCom	130	200	177
MA	60	25	6
MSc	50	100	80
MCom	60	100	39

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1839	209	42		18
No data entered !!!					

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Number of smart classrooms	E-resources and techniques used

	ICT (LMS, e-Resources)	available	Classrooms		
42	35	4	15	3	35

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Institute established mentoring system the following points are considered. All faculty members are motivated by the principal. Faculties are guided by the principal and give details about the mentoring system. According to students strength students are allotted to each mentor. In this system two, one girl and one boy students are included. Under one mentor around 50 students are allotted. In this system students put their problem again mentor and mentor try to solve it when it is big problem mentor contact related committee or Principal to solve it. Students may put up problem like study, facility, examination, learning related problem, library etc. We arrange following system for smoothly manage mentoring system. Principal Various Committees Mentor Faculty Mentor Students Allotted Students

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2048	42	01:48

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	42	0	12	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Chirag A. Acharya	Assistant Professor	Appreciation Award By Bhabha National Research Academy, Gujarat
2017	Dr. M. S. Prajapati	Associate Professor	Best Book by Gujarat Sahitya Academic, Gandhinagar, Gujarat

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B.Sc. Semester VI	Sem VI/2018	26/03/2018	15/05/2018
BSc	B.Sc. Semester VI	Sem VI/2018	26/03/2018	25/05/2018
BCom	B.Sc. Semester VI	Sem VI/2018	26/03/2018	27/04/2018

MA	M.Sc. Semester IV	Sem IV/2018	21/04/2018	28/05/2018
MSc	M.Sc. Semester IV	Sem IV/2018	21/04/2018	18/06/2018
MCom	M.Sc. Semester IV	Sem IV/2018	21/04/2018	14/05/2018

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Head of the institution and heads of the departments are in regular touch with the grievances of students. They have their own mechanism to collect information either directly or indirectly or confidentially. We have a separate suggestion box which is attended to frequently by the principal. Students openly express their opinions. Hence we are getting vital information about the merits and deficiencies of the teachers. Concerned teacher is advised as the situation warrants. This is an informal way of continuous internal evaluation. CC cameras are effectively used to monitor the activities of the staff and the students. Periodically we conduct Evaluation of infrastructure is also done by students. Basic amenities related issues are subject to continuous internal evaluation. Complaints received directly from the students will be sent to concerned authorities for the redressed of their grievances. A feedback format fixed by IQAC is distributed to the students, which covers all the information regarding the performance of a teacher. The data so collected is consolidated, evaluated, analysed by the committee. Corrective measures are taken. Concerned teachers are personally contacted and informed confidentially about the result of internal evaluation. Liberties are given to the students to contact the HOD, mentor and the principal at any time. This free accessibility has yielded fruits. Continuous internal evaluation of students takes place even in the class. Our cultural activities and competitions held in our college help us to assess their talent. Evaluation of their various talent is done in Gyanotsav a talent search competitions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes we prepared Academic calendar every year according to respective University calendar. In this Dates / periods of following matters are covered. Beginning of academic year Admission Procedure UG and PG Classes Commence UG and PG Welcome Ceremony Yoga Day Student centric activities Gyannostav, Curriculum and Co Curriculum activities. Last date for Submission of Enrolment forms for first year UG abd PG Students Activities pertaining to SAPTDHARA, Student centric activities. Teachers Day Celebration and Felicitation Ceremony Submission of University Examination Forms. Sem 1,3,5. Assignment, Seminar Submission First Internal Test University Examination End of 1st term Diwali Vacation Beginning of Second term University Examination. Sem 1,3,5. Annual Day and Activities pertaining to SAPTDHARA Submission of University Examination Forms. Sem 2,4,6. Assignment. Seminar Submission Second Internal Test University Examination. Sem 2,4,6. End of Second term Summer vacation The academic calendar of each year is published on the official website of the institute so students are see all dates right of way and plan according to it.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://ngu.ac.in/Syllabus.aspx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A. Semester VI	BA	146	63	43
B.Sc. Semester VI	BSc	274	226	83
B.Com. Semester VI	BCom	81	30	37
M.A. Semester IV	MA	3	3	100
M.Sc. Semester IV	MSc	52	37	71
M.Com. Semester IV	MCom	37	19	51

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://pilvaicollege.org/wp-content/uploads/2019/02/feedback-Report-Institute-2017-18.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	1	Institute	0.1	0.1

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

State	National	International
0	0	0

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Book	Dr. M.S.Prajapati	Gujarat Sahitya Academic, Gandhinagar	29/08/2017	Academic
Contribution in the Subject	Dr. Chirag A. Acharya	Bhabha National Research Academy, Gujarat	16/07/2017	Academic

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No data entered !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Zoology	"1
Mathematics	"1
Chemistry	"1
Sanskrit	"3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Zoology	4	1

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	1
Hindi	4
Gujarati	1
History	1
Chemistry	2

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2017	0	Nil	0

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2017	0	0	Nil

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	26	5	4

Presented papers	5	12	3	0
Resource persons	0	3	2	1

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	NSS/NCC	2	60
Vishv Yog Day	Institute	2	200
Mahila Jagruti	NSS	2	28
Blood Donation	NSS/NCC/Prathma Blood Bank	3	50
Thelesemiya Test	Institute/Prathma Blood Bank	5	401
Awareness programme related various diseases	Civil Hospital/NSS/NCC	3	263
Social Activities	NSS	1	50
Swachh Bharat	NSS/NCC/Staff club	30	200

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	Central Govt./NSS/NCC	Swachhata Abhiyan	6	200
Awareness programme related various diseases like AIDS, Swain flue, Thelesemiya etc.	Hospitals/ NSS	Awareness programme related various diseases like AIDS, Swain flue, Thelesemiya etc.	3	263
Gander Issue	WDC/NSS	Women Empowerment	2	150

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student exchange	003	Institute	2
Research	010	Institute	1

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Co Curricular Activities	Organizing Seminar/Technology fair	Bhabha National Research Academy, Gujarat	15/07/2017	16/07/2017	500

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Science College, Motipura, Himatnagar	09/07/2017	Academic / Culture / Sport / Student and faculty exchange / organize various seminar, workshop / Research etc.	2
Pramukh Swami Science and H.D.Patel Arts College, Kadi	01/07/2017	Academic / Culture / Sport / Student and faculty exchange / organize various seminar, workshop / Research etc.	10
M.G.Science Institute, Navrangpura, Ahmedabad	06/01/2018	Academic / Culture / Sport / Student and faculty exchange / organize various seminar, workshop / Research etc.	2
V.P. and R.P.T.P. Science College, Vallabh Vidyanagar	06/01/2018	Academic / Culture / Sport / Student and faculty exchange / organize various seminar, workshop / Research etc.	1
Sheth M.N.Science College, Patan	23/01/2018	Academic / Culture / Sport / Student	4

		and faculty exchange / organize various seminar, workshop / Research etc.	
Synchron Research Services Private Ltd., Ahmedabad	01/07/2017	Industrial visit / Research activity etc.	2
Shri C.N.P.F. Arts and D.N.Science College, Dabhoi	28/01/2018	Academic / Culture / Sport / Student and faculty exchange / organize various seminar, workshop / Research etc.	2

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
14	13

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (>1-0 lakh) during the current year	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	24231	297278	23	5276	24254	302554
e-Books	97000	0	0	0	97000	0
Journals	88	74255	0	0	88	74255
e-Journals	0	0	0	0	0	0
CD & Video	438	19000	0	0	438	19000
Library Automation	1	5000	0	0	1	5000
Weeding (hard & soft)	1	0	0	0	1	0
Text Books	17558	827400	24	0	17582	827400

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No data entered !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	175	2	2	11	2	9	26	10	
Added					1				
Total	175	2	2	11	3	9	26	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Intranet	Intranet facility is provided for the easy access of study materials, Video lectures, Assignments, University old papers, online Quiz etc. in the campus for that we established one server in the office so it is difficult to give link.
College Android Application	pilvaicollege

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
15	1612356	30	2921445

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has made adequate arrangements for the maintenance and upkeep of the college infrastructure. The management ensures that enough UGC grants and funds are allocated and then utilized for the maintenance. We have a committee to ensure optimum allocation and utilization of the available finance. It functions in following manner. The institution collects the suggestions and complaints from the students and staff members. The committee classifies it on the basis of requirements and then it is forwarded to the head of the institution. The head of the institution solves the problem and makes

suggestion to related person who looks after the maintenance task. Analyze them. Allocate appropriate financial aid to the requirement. Invite tenders from different agencies. Compare it and the select tender on the basis of lowest cost qualitative work. Place the order

<https://pilvaicollege.org/procedures-and-policies/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Shri V L Shah Scholarship	10	2000
Financial Support from Other Sources			
a) National	Nil	0	
b) International	Nil	0	

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Career Counselling	15/06/2017	250	Shilp acedamy Gandhinagar, Gadhavi Career Academi Ahmedabad
Soft Skill Development	15/06/2017	150	Computer Training programme under UGC CPE Scheme

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Eklavya academy, Guidance for competitive examinations and career counselling	200"	200	5	3

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
20	20	22

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil			Direct	25	7

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	131	B.A./B.Sc./B.Com.	Hindi/Gujarati/Sanskrit/Economics/History/ Commerce/Chemistry/Botany/Mathematics	Various institutes of State	M.A./ M.Sc./ M.Com/B.Ed./ Ph.D.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying	Reg no/ Rollno for the examination
Any Other	0	000

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	Institute	62
Sport	Institute	205
Quiz / Poster presentation/ Rangoli / Oral presentation	Institute	200

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NIL	National	1		927	Chaudhari Rituben L.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has a College Student Vartul, Association, since its inception and it has been actively engaged in the academic and extracurricular activity of the institution. It has creative and vital representation in various committees related to academics and extracurricular activity. The class representatives and office bearers of the Association are the ranker students of each class elected. They are enthusiastically involved in all the activities of the institution and get their problems immediately and unhesitatingly

resolved. The stake holders have successfully converted the Association a very significant platform by realizing the mission and vision of the institution. It is a matter of pride to state that all the academic and administrative activities are very much student friendly. Moreover, it is acting as a link connecting both the classrooms and the society. The Association has been an integral part of the regular academic and administrative decisions through the students participation as follows 1.Sports and Cultural Events All the students through their representatives participate in the meetings and their opinion are carried out in the conduct of the said all events of the institution. 2.College Development Committee As per the departmental instructions, it is very important to highlight that a student member of the CDC has all rights to have a word in its meetings related to the developmental activities of the institution. 3. IQAC Students are the member of IQAC of the institute they are free to put student, Academic and administrative related problems in the meeting.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

500

5.4.3 – Alumni contribution during the year (in Rupees) :

100000

5.4.4 – Meetings/activities organized by Alumni Association :

Once in a year

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Governing authorities of Mandal take the lead in the governance and management of the institution. The Managerial Body and Executive committee of the management along with the Principal support day today functioning of the Institution administration. The management inspires the staff members by its personal interaction during get together meetings and motivates the staff to give the best in the teaching assignments. Authority and executive members of Management are always available to guide us for overall development of the Institute. They encourage and sanction funds to utilize the funds for different developmental activities of the college. They also contribute generously in terms of awards and recognition to deserving candidates. The college practices decentralization and participative management by constituting Institution level committees and assigning work to different committee members. Each committee is headed by a convener and few members under the chairmanship of the Principal. Official notice is issued along with the guidelines defining the roles and responsibilities of the committees. Policies and plans are constituted, monitored and evaluated by IQAC. The Principal, Vice Principal, Faculty In charges, HODs, Administrative Coordinator and the various committees implement the plans and policies together. The staff members participating in execution of the institutional activities are motivated and good work is appreciated by authority. The committees prepare action plans and submit to the principal for approval. The committees carry out the activities and at the end

of the academic year the conveners submit the reports of the work done to the head of the institution. The students representatives are also nominated to carry out the co curricular and extracurricular activities. Feedbacks available from the students and stakeholders are considered for the improvement of the plans and policies. The Principal constitutes different committees at the beginning of each academic year. These committees are IQAC Admission Committee Time-Table Committee Library Committee Grievance Redressal Committee Cultural Committee Sports Committee Examination Committee Finance Committee Research Committee Saptdhara Career Guidance Centre Women Development Cell NSS NCC Science Society

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum development is not a part of institute because we are the affiliated with HNGU, Patan but more their 10 faculties are the member of BOS and they play their role in to Curriculum development and others are giving their view regarding it.
Teaching and Learning	Institute have sufficient staff in all the subjects and they are well experience. We have LCD in the needed class room so teacher use it to batter convey. Most of the teacher use ICT in their learning process.
Examination and Evaluation	Institute organise one internal exam during the each semester. Rest of internal exam faculty of each subject take test during class for continues assessment.
Research and Development	IQAC and research committee continues encourage PG students and staff to do research.
Library, ICT and Physical Infrastructure / Instrumentation	Institute always excited to added books, ICT equipments, physical and academic infrastructure. Ever year institute ask faculty of all the department for their requirements and according to grant committee and principal take decision to alot the grant.
Human Resource Management	Our management and principal always take care to manage human recourses.
Industry Interaction / Collaboration	Institute do academic, research, culture etc. MOUs with nearby institutes and industries and arrange seminar, workshop, faculty exchange, student exchange like programme with the collaboration of MOU institutes and

	industries.
Admission of Students	First year UG student admission fully online and on the bases of merit.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Institutional administrative office is fully atomized and all the process is doing in Office Management Software.
Finance and Accounts	All financial and Account are maintain in tally ERP.9 software.
Student Admission and Support	Admission of students is online. We provide link on our official website. Students fill their form online and automatically merit is prepaid. Students have to submit their feedback regarding institutional support service.
Examination	Examination is not online but institute put their internal marks on our official website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NIL	NIL	

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Computer training	Office Management system	28/07/2017	29/07/2017	40	10

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	1	13/11/2017	18/11/2017	5

Faculty Development Programme	1	30/04/2018	05/05/2018	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No data entered !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Co operative Society / Group Insurance	Co operative Society / Group Insurance	Govt. Group Insurance / Veer Kinariwala Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The accounts maintain in Telly software and entries account are monitored by authorities. There is a mechanism of checking, rechecking and crosschecking of accounts by the authorities. Besides, an arrangement is made by the management for internal audit at least two times a year by C.A. In the case of spending of UGC grant, there is IQAC, Finance Committee and Library Committee take a decision. All purchases are done through tender system. The external audit is also done by the state government periodically. The grant of state government is finalized only after the audit.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individual	1251000	Student centric activity

6.4.3 – Total corpus fund generated

1251000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	Yes	Higher education Dept., Gujarat Govt.	Yes	Management appointed CA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

<p>Newly added Software training Orientation programme for newly appointed staff Computer training programme Staff motivation programme</p>

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Prepare and submit AQAR Find out weakness and strength Maintaining the physical and academic infrastructure.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Welcome ceremony for newly admitted students	28/04/2017	05/07/2017	07/07/2017	200
2017	National seminar	28/04/2017	15/07/2017	15/07/2017	150
2017	Science Exhibition	28/04/2017	15/07/2017	16/07/2017	150
2017	ISRO Exhibition	28/04/2017	15/07/2017	16/07/2017	50
2017	National science techno fair	28/04/2017	15/07/2017	16/07/2017	200
2017	Health day celebration	15/07/2017	22/08/2017	22/08/2017	300
2017	Staff and students honour ceremony	15/07/2017	11/08/2017	11/08/2017	350
2017	Various informative lectures	15/07/2017	18/12/2017	06/01/2018	400
2018	Drama	09/01/2018	12/01/2018	12/01/2018	5
2018	Gyanotsav curriculum and extra curriculum activity	09/01/2018	14/02/2018	17/02/2018	999
2018	Orientation programme for the competitive exam	09/01/2018	07/02/2018	07/02/2018	300

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BSc	22/08/2017	22/08/2017	128	
BSc	14/02/2018	14/02/2018	28	

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Botanical Garden. Solar panel of 9 kilowatt was established.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	3	2	15/07/2017	2	Time of the College, Hostel, Canteen, Village Adoption	Timing, Economic, Social problems	400

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for staff and students	13/06/2017	All stakeholders follow the roles of State govt., / University / UGC like bodies. Principal have power to take action for smooth administration. Stakeholders do not complain directly to the management or upper office. Staff and students have prohibited to smoke and chewing tobacco in the campus. They also help to clean the campus. They also do not use mobile except emergency. Staffs want to take higher education

during the job they have to take permission of management and higher authorities compulsory. Stakeholders must follow timely change the roles by the management.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Womens day	08/03/2018	08/03/2018	200
Human right day	11/12/2017	11/12/2017	200
Republic day	26/01/2018	26/01/2018	200
National Voters day	25/01/2018	25/01/2018	300

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Build lawn Garden, Tree plantation, Botanical Garden, Stacking of cement block in the campus, Solar panel for renewable energy sources, Waste disposal, Rain water harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Best practice I Botanical Garden, ANANDI VAN. 2. Best practice II National Science Techno Fair 2017.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://pilvaicollege.org/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Benefits of intranet. The purpose of an intranet is to made communication simply. Using intranet technology communication and sharing of study material is cheaper and easier than internet. Intranet consists of interlinked local area networks. Intranet can act as communication hub for institutional stakeholders. You can store study materials like syllabus related material, video lecture etc. It is accessible at any time within the campus area. Intranet facility in the Institutional campus area. Institute established this facility for the student benefits. In this faculty of the entire department individually uploaded their respective study material so students can easily access and download for study purpose. Faculty also upload their PPT and video lecture on it student can revise that topic any time. Due to this facility faculty can communicate with students and they motivated to prepare a study material for the students. In this student get specific materials related to their syllabus. For this facility institute established one server in the cyber room and it is controlled by one computer operator. Faculty wants to upload or upgrade their materials they give to computer operator and he uploaded in the specific manor. How to use Intranet

Provide the weblink of the institution

<https://pilvaicollege.org/intranet-facility/>

8.Future Plans of Actions for Next Academic Year

Timely arrange IQAC meeting and reform new committee. To prepare DPR for the grant of RUSA 2.0 Component 9. To monitor the utilization of CPE 2nd phase grant. To start Finishing school for skill development with collobration with KCG. To maintain Botanical Garden and other gardens in Campus. To arrange lecture series local and University level. Organize various student and faculty development programme. To made placement more efficient. To start academy for competitive examination. To encourage student to participate in NSS/NCC/Culture/Sport activities. To maintain Botanical garden. To develop college Android application. Motivate students and staff to do research activity. To motivate PG student regarding NET/SLET examination. Enrich library by adding new reference books/ journal/periodicals /E resources. Upgrade institutional website. To reform examination pattern. To extent the work and activities of IQAC like skill development. Arrange lecture series. To arrange workshop for newly appointed teaching staff. To start faculty exchange programme. Celebrating various days. To initiate various awareness programme.