

In order to systematically fulfill the goals and quality enhancement and sustenance of the academic progress of the institution, an Internal Quality Assurance Cell (IQAC) with following members is hereby constituted for the academic Year : 2021-22.

- 1. Chairperson: Dr. S.S. Shah (Principal)
- 2. Convener : Dr. C.A. Acharya
- 3. Member : Dr. M.R. Pandya (Vice Principal)
- 4. Member : Dr. D.J. Shah
- 5. Member : Dr. R.S. Dave
- 6. Member : Dr. I.S. Vaghani
- 7. Member : Dr. N.V. Patel
- 8. Member : Dr. H.M. Dixit
- 9. Member : Dr. K.A. Patel
- 10. Member : Dr. G.R. Jani(Administrative Coordinator)
- 11. Member : Shreyas Patel (Student Representative)
- 12. Member : Savitriben D. Thakor(Student Representative)
- 13. Member : Mr. P.P. Vyas (Management Representative)
- 14. Member : Mr. M.R. Vihol (Alumni)
- 15. Member : Dr. T.M. Patel (Alumni)
- 16. Member : Dr. S.P. Gor (Community Representative)
- 17. Member : Mr. Virchandbhai V. Patel (Industrialist)
- 18. Member : Dr. A.S. Gor (External expert)
- 19. Member : Dr. J.R. Shukla (External expert)

The IQAC will have a distinct identity within the institution structure and will ensure proper record management through its secretarial.

Date : **78/06/2021** Place : Pilvai

Principal Shri U.P. Arts, Smt. M.G. Panchal Science & Shri V.L. Shah Commerce College Pilor Uttar-Purva Gujarat Uchcha Kelavani Mandal, PILVAI



# Shri U P Arts, Smt M G Panchal Science & Shri V L Shah Commerce College, Pilvai

At & Po:- Pilvai, Ta. Vijapur, Dist Mehsana, North Gujarat Pin Code 382850 Accredited with A+-Grade' (CGPA 3.45) by NAAC in 3<sup>rd</sup> Cycle: A Grade (CGPA 3.04) in AAA By KCG CPE(2nd Phase) Status Awarded By UGC Web Site : www.pilvaicollege.org Email: collegepilvai@yahoo.com

# Minutes of the Meeting of 2021-22 held on 28th Jun 2021

Venue: Meeting Room,

Date: 28/06/2021

Time: 1:30 - 3:30

### Agenda of the Meeting – I

- 1. To welcome the newly appointed members of IQAC.
- 2. Review of the Earlier Meeting
- 3. To review results of College Results in University Examinations.
- 4. To review progress of the institution during last academic year 2020-21.
- 5. To Discuss Online teaching work due to Corona Pandemic.
- 6. To arrange training workshop on Online & OMR MCQ based Exam.
- 7. To organize Online co curricular & extracurricular activities for students.
- 8. To prepare and submit AQAR of 2021-22.
- 9. For new PG programmes in college

# IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1: To welcome the newly appointed members of IQAC.

The IQAC coordinator welcomed the newly appointed members appointed by the Principal.

Agenda Item 2: Review of the Earlier Meeting:

The IQAC coordinator read the minutes of earlier meeting and unanimously passed by the members.

Agenda Item 3 : To review results of College Results in University Examinations.

The committee reviewed the Online University Exam results of Sem 2, 4 and 6 presented by the Principal and expressed satisfaction over it. The committee also gave valuable suggestions for improvement. Agenda Item 4 : To review progress of the institution during last academic year 2020-21.

The IQAC revised the progress of institution during academic year 2020-21 and expressed satisfaction over the online and off line work done by the institution even in situation of pandemic.

Agenda Item 5: To Discuss Online teaching work due to Corona Pandemic.

IQAC decided to organize and conduct online/offline educational work according to the pandemic situation of Corona. To do this, create user ID passwords of all the students in the MS Team software and organize the educational work in a planned manner. It is also decided to sanitize all classes and labs.

Agenda Item 6: To arrange training workshop on Online & OMR MCQ based Exam.

It was unanimously decided to provide intensive training of MS team software for online teaching to the faculty staff and students in the special situation of Corona. It is also decided to organize OMR based MCQ exam training workshop for students, as the future Univ Exams will be took in OMR based MCQ method.

Agenda Item 7 : To organize Online co curricular & extracurricular activities for students.

The committee reviewed the activities of institution for the academic year 2020-21 the IQAC decided to increase the online/offline co-curricular & extracurricular activities during current year.

Agenda Item 8 : To prepare and submit AQAR 21-22.

The committee reviewed the activities and achievement of the institution for the academic year 2020-21. The committee decided to collect the necessary data and documents for AQAR, analyze it, prepare an annual report for year 2021-22 and submit online it in time.

Agenda Item 9: For new PG programmes in college

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The IQAC unanimously resolved to appreciate the Principal to apply for starting new PG programme in Inorganic Chemistry, Physical Chemistry, Gujarati and Economics from the current academic year.

### Minutes of the Meeting - I of Year 2021-2022

### Venue: Meeting Room,

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Date :28/06/2029

1	Chairperson	Dr. S.S. Shah (Principal)	5
2	Convener	Dr. C.A. Acharya	d.F.
3	Member	Dr. M.R. Pandya (Vice Principal)	mit;
4	Member	Dr. D.J. Shah	Orsuns
5	Member	Dr. R.S. Dave	an
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8	Member	Dr. H.M. Dixit	Dutter
9	Member	Dr. K.A. Patel	tes
10	Member	Dr. G.R. Jani (Administrative Coordinator)	-Geo
11	Member	Shreyas Patel (Student Representative)	Solary
12	Member	Savitriben D. Thakor (Student Representative)	5.V.D
13	Member	Mr. P.P. Vyas (Management Representative)	saft-
14	Member	Mr. M.R. Vihol (Alumni)	Oyun
15	Member	Dr. T.M. Patel	- delan
16	Member	Dr. S.P. Gor (Community Representative)	21131pr
17	Member	Mr. Virchandbhai V. Patel (Industrialist)	13 day
18	Member	Dr. A.S. Gor (External expert)	1600
19	Member	Dr. J.R. Shukla (External expert)	Form

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### Minutes of the Meeting of 2021-22 held on 6<sup>th</sup> Jan 2022

Venue: Meeting Room,

Date: 06/01/2022

Time: 1:30 - 3:30pm

#### Agenda of the Meeting – II

- 1. To review and confirm the minutes of the last meeting
- 2. To review results of College Results of sem 1, 3 and 5 in University Examinations.
- 3. To review the online teaching and online evaluation of students.
- 4. To maintain Botanical Garden.
- 5. Enrich library by adding new reference books/ journal/periodicals /e-resources.
- 6. Enhance research environment by promoting research activities of teachers.
- 7. To review progress of RUSA 2-0 Grant.

### IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1 : To review and confirm the minutes of the last meeting

✤ The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 2: To review results of College Results of sem 1, 3 and 5 in University Examinations.

The committee reviewed the University Exam results. In Sem 1 and 3 the students were given the OMR MCQ based exam due to Corona Pandemic. The results of Sem 1, 3 and 5 were reviewed and expressed satisfaction over it. The committee also gave valuable suggestions to educate students for OMR MCQ based exam for improvement.

Agenda Item 3 : To review the online teaching and evaluation of students in first term.

↓ The committee commended the planned online/offline educational work done by the teachers in Corona's situation. The Committee congratulate and appreciate the academic work completed of the staff even starting late schedule of the first term.

#### Agenda Item 4 : To maintain Botanical Garden.

↓ The committee got information from the Principal about the progress of Anandivan and expressed satisfaction over the performance. The Committee congratulate and appreciate the Management's decision to give contract to the third party for maintaining Anandi Van and generate revenue from it.

Agenda Item 5 : Enrich library by adding new reference books/ journal/periodicals /e-resources.

The committee decided to enrich library by purchasing reputed research journals, reference books and INFLIBNET facility.

Agenda Item 6: Enhance research environment by promoting research activities of teachers.

✤ The IQAC unanimously resolved to promote and encourage teachers for publishing research papers in reputed and UGC Care listed research journals, attending seminars & workshops, applying for recognized research guides and applying for MRP to various funding agencies for creating research environment in the institute.

Agenda Item 7 : To review progress of RUSA 2-0 Grant.

✤ The committee reviewed the work of RUSA 2.0 grant. The work is totally stop due to Corona pandemic. The Principal was asked to give necessary instructions to the contractor to start construction/renovation work as soon as possible.

# Minutes of the Meeting - I of Year 2021-2022

# Venue: Meeting Room,

Date :06/01/2022

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1	Cl	hairperson	Dr. S.S. Shah (Principal)	S
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7		Member	Dr. N.V. Patel	Nater.
8		Member	Dr. H.M. Dixit	Christia
9		Member	Dr. K.A. Patel	D.
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1	13	Member	Mr. P.P. Vyas (Management Representative)	
	14	Member	Mr. M.R. Vihol (Alumni)	On and
	15	Member	Dr. T.M. Patel	Juler
	16	Member	Dr. S.P. Gor (Community Representative)	2154
	17	Member	Mr. Virchandbhai V. Patel (Industrialist)	78 mg
	18	Member	Dr. A.S. Gor (External expert)	AGO
	19	Member	Dr. J.R. Shukla (External expert)	Fehrer

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### Minutes of the Meeting of 2020-21 held on 20<sup>th</sup> April 2022

Venue: Meeting Room,

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Date: 20/04/2022

Time: 1:30 - 3:30pm

#### Agenda of the Meeting – III

- 1. To review and confirm the minutes of the last meeting
- 2. To review the accounts of last year and prepare budget for the next year.
- 3. To organize online Experts' Lectures.
- 4. To prepare academic calendar for the next year 2022-23
- 5. To discuss the online Admission Process and Fee collection for the next academic year.
- 6. MOU's with local industry and institutions.
- 7. To reform examination pattern.

#### IOAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1 : To review and confirm the minutes of the last meeting

The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 2: To review the accounts of last year and prepare budget for the next year.

✤ The IQAC reviewed accounts of year 2020-21 and prepared budget of the institution for the next year 2022-23.

Agenda Item 3 : To organize online Experts' Lectures.

↓ The committee decided to promote and enhance online/offline experts' lectures by Departments.

Agenda Item 4: To prepare academic calendar for the next year 2022-23

↓ The Committee prepared and passed the academic calendar for the year 2022-23.

Agenda Item 3 : To discuss the online Admission Process and Fee collection for the next academic year.

The IQAC discussed and expressed satisfaction over new online admission process and Fee collection done successfully through Office Management Software.

Agenda Item 6 : MOU's with local industry and institutions.

The committee satisfied with MoUs done and activities done under it. It is also decided to do more MoUs with some Institutions and Industries to enhance academic, research and placement activities.

Agenda Item 7: To reform examination pattern.

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✤ The committee decided to one offline internal exam conducted in the institute due to late starting of term. It was also decided to follow the university norms for internal marks.

## Minutes of the Meeting – I of Year 2021-2022

### Venue: Meeting Room,

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Date: 204 / 2022

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1	Chairperson	Dr. S.S. Shah (Principal)	S
2	Convener	Dr. C.A. Acharya	dy
3	Member	Dr. M.R. Pandya (Vice Principal)	my
4	Member	Dr. D.J. Shah	1978ms
5	Member	Dr. R.S. Dave	- aller
6	Member	Dr. I.S. Vaghani	I.S.Vile
7	Member	Dr. N.V. Patel	Nale
8	Member	Dr. H.M. Dixit	WYM.
9	Member	Dr. K.A. Patel	66
10	Member	Dr. G.R. Jani (Administrative Coordinator)	The
11	Member	Shreyas Patel (Student Representative) Savitriben D. Thakor	S.V.D
12	Member	(Student Representative)	with
13	Member	(Management Representative)	Prim
14	Member	Mr. M.R. Vihol (Alumni)	Julan
15	Member	Dr. T.M. Patel Dr. S.P. Gor	(2)
16	Member	Dr. S.P. Gol (Community Representative) Mr. Virchandbhai V. Patel	78
17	Member	(Industrialist)	XQ
18	Member	Dr. A.S. Gor (External expert) Dr. J.R. Shukla (External	Ann
19	Member	Dr. J.R. Shukia (Entre expert)	